



OPENING UP YOUR CREATIVITY

# CRAFT BOOK WHOLESALEERS

A Division of ROKTER PTY. LTD. ACN 005 280 059 as trustee for THE RAFTER FAMILY TRUST No 2.

3/18-20 Steele Court TULLAMARINE Victoria Australia 3043

ABN 73 798 709 952

Telephone: (03) 9335 4822 Facsimile: (03)9335 5399. Email [Info@craftbooks.com.au](mailto:Info@craftbooks.com.au) [www.craftbooks.com.au](http://www.craftbooks.com.au)

## Application for a Credit Wholesale Trading Account

From \_\_\_\_\_ Code: \_\_\_\_\_

Sole Trader  Partnership  Corporation

Information on this application will be treated in the strictest confidence. No information about your account will be shared with other traders without your specific request.

If I list Craft Book Wholesalers as a credit reference on a credit application to another supplier, Please give them only details of my trading record with Craft Book Wholesalers.

Signed by the applicant.....

If this permission is not given, then please do not list Craft Book Wholesalers as a referee, as traders will be told that you have not authorised us to divulge any information.

### Terms and Conditions

1. **New Accounts.** Craft Book Wholesalers must receive a correctly filled in Credit Account Application Form.
2. **Trading Terms.** I/We acknowledge and agree that the terms of Payment are STRICTLY NET CASH 30 days from date of invoice and agree, that should the account become overdue, A service charge of 1.5% per month will be applied on accounts with a minimum charge of \$2.20 in accordance with the Penalty interest Rate Act 1983.  
**Payments of accounts made by Credit Card will incur a 1% Merchant Fee.**
3. **Returns:** Books are sold on a firm sale only. Before any returns for damaged or wrong books can be accepted, arrangements must be made with our office for a Credit Authorisation number  
**No credit will be issued without Prior Authorisation. No exchange on open software packages**
4. **Queries:** Queries relating to shortage, or Faulty books must be made to Craft Book Wholesalers within seven days of receipt. **No claim will be accepted after that time.**
5. **Back-orders:** Out of stock books will be back-ordered, and shown on your invoice. If back-ordered books are in stock at the time of your next order they will be added to your order without duplication. Outstanding back-orders will be shown on each invoice. If you wish to cancel any back-order or not have back-orders listed at all, Please phone or fax our office with this information
6. **Price List:** A Price Lists is produced each month, and sent out to stores with their order every three months.
7. **Product Catalogue:** A Spiral Bound Product Catalogue showing all our products with Black & White pictures is available for purchase at \$30.00, this Catalogue only shows the Retail prices, allowing you to use it as a shop selling aid to show to customers who may wish to order books from the catalogue. After the initial purchase, updates are available on request free of charge once you have spent \$1000.00 since your initial purchase or last update
7. **Please Note:** All Goods supplied by Craft Book Wholesalers are and will remain the property of, until such time as all sums whatsoever owing to them by the customer are paid in full.
8. **All Contracts:** between Craft Book Wholesalers and the customer shall be deemed to have been entered into in the State of Victoria, and shall be construed according to the laws of the State of Victoria.
9. **Overdue:** I/We acknowledge that if the account is overdue, Craft Book Wholesalers at its' discretion, reserves the right to refer the account to a Collection Agency for collection. Customers accepting Craft Book Wholesalers Terms & Conditions undertake to meet all costs and commissions incurred in employing the said Collection Agency to collect the overdue accounts.
10. **Craft Book Wholesalers:** reserves the absolute right to refuse or withdraw the Customers Credit Facilities at any time in the event that the applicant is in breach of these Terms and Conditions.
11. **Customers:** must inform Craft Book Wholesalers in writing within seven (7) days, of any change/s of their business or corporate structure. Failure to do so will be in breach of these Terms and Conditions and credit will be withdrawn and a new Credit Application Form must be filled in.

I / We have read the above Terms and Conditions, and agree to abide by them.

Signed.....Date:-.....

**ACCOUNT APPLICATION FORM MUST BE FULLY AND CLEARLY COMPLETED.**

Uncompleted forms will be sent back for completion before any goods are sent.

*To Craft Book Wholesalers: I/we hereby apply for credit and submit the following confidential information for this purpose only.*

**(If the business applying for this Wholesale Credit Account is owned by a Company, then please fill in the Company details and the Directors Guarantee.)**

**Full Name of company:** \_\_\_\_\_ -

**Aust. Company Number (ACN)** \_\_\_\_\_ **Business Name Registration No.:** \_\_\_\_\_

**Business Activity Number:-** \_\_\_\_\_

**Trading Name:-** \_\_\_\_\_

**Delivery Address:-** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:-** \_\_\_\_\_ **Post Code:-** \_\_\_\_\_

**Phone:-** (\_\_\_\_) \_\_\_\_\_ **Fax:-** (\_\_\_\_) \_\_\_\_\_

**Manager's Name:-** \_\_\_\_\_ **Buyer's name:-** \_\_\_\_\_

**Person to contact re Accounts:-** \_\_\_\_\_ **Email Address:-** \_\_\_\_\_

**Web Address:-** \_\_\_\_\_

***Application for a Credit Account***

**Monthly Credit Applied for \$** \_\_\_\_\_ *Opening account balance will be \$500.00. If after you have traded within our trading terms for a period of time and you feel that you need to increase this limit please make written application for an increase.*

*Owners and Directors Names, Private Addresses and Telephone Numbers and Either Driver's licence No. Or Date of Birth.*

**1** Name ( Mr/Mrs/Ms) \_\_\_\_\_ Phone:- \_\_\_\_\_  
Christian Name Surname  
Address:- \_\_\_\_\_ Post Code \_\_\_\_\_

Date of Birth:- \_\_\_\_\_ Drivers Licence No. \_\_\_\_\_  
(Please Note: at least one of the above Must be correctly filled in)

**2** Name ( Mr/Mrs/Ms) \_\_\_\_\_ Phone:- \_\_\_\_\_  
Christian Name Surname  
Address:- \_\_\_\_\_ Post Code \_\_\_\_\_

Date of Birth:- \_\_\_\_\_ Drivers Licence No. \_\_\_\_\_  
(Please Note: at least one of the above Must be correctly filled in)

**3** Name ( Mr/Mrs/Ms) \_\_\_\_\_ Phone:- \_\_\_\_\_  
Christian Name Surname  
Address:- \_\_\_\_\_ Post Code \_\_\_\_\_

Date of Birth:- \_\_\_\_\_ Drivers Licence No. \_\_\_\_\_  
(Please Note: at least one of the above Must be correctly filled in)

**History.**

**Date Business Commenced/ or take over date.** \_\_\_\_\_

**Do you own or lease these premises? Lease: -** \_\_\_\_\_ **Own: -** \_\_\_\_\_

**Name:-** \_\_\_\_\_

**Address:-** \_\_\_\_\_ **Post Code:-** \_\_\_\_\_

**If this form is being Faxed, then all pages must be sent. The original completed form must follow by mail.**

**Account Details**

**Page 3 of Application for Wholesale Account by**

*Business name:* \_\_\_\_\_

**Name, Address and Phone No. of Applicant's Bank**

**Name:-** \_\_\_\_\_ **Address:-** \_\_\_\_\_ **Phone:-** \_\_\_\_\_

**Name and Phone Nos. of Suppliers from whom references can be obtained from.**

1 \_\_\_\_\_ **Phone No.:-** \_\_\_\_\_ **Fax No:** \_\_\_\_\_

2 \_\_\_\_\_ **Phone No.:-** \_\_\_\_\_ **Fax No:** \_\_\_\_\_

3 \_\_\_\_\_ **Phone No.:-** \_\_\_\_\_ **Fax No:** \_\_\_\_\_

**Statement by Applicant(s) Applying for Credit**

*Please read carefully before signing. Where more than one applicant, each applicant must sign.*

- 1. As part of its normal credit assessment procedures, I consent to Craft Book Wholesalers obtaining personal, credit and financial information about me from any person or Corporation.
- 2. Exchanging information with other Suppliers. I agree to Craft Book Wholesalers obtaining personal information about me from other suppliers, whose names I have provided to Craft Book Wholesalers or that may be named in a credit report, for the purpose of assessing my application for a Credit Account.
- 3.

I/We the undersigned hereby acknowledge and agree to comply with the Terms and Conditions of trade, which are specified on the front page. Should there be any change to these conditions I understand that they are always printed on page 2 of Craft Book Wholesalers price list, which is available upon request.

I/We also undertake to inform Craft Book Wholesalers of any changes of ownership or address immediately.

Signed:- \_\_\_\_\_

Signed:- \_\_\_\_\_

Position:- \_\_\_\_\_

Position:- \_\_\_\_\_

Date:- \_\_\_\_\_

Date:- \_\_\_\_\_

**Guarantee by Directors of a Company**

We the said .....and .....Company Directors, in consideration of Craft Book Wholesalers granting credit to and agreeing to supply goods and /or services to .....PTY. LTD. (Hereinafter referred to as the Company). Hereby Jointly and severally guarantee Craft Book Wholesalers payment of all debts to be paid by the said Company, and it is agreed that this guarantee shall be a continuing guarantee and shall not be waived or affected by any time or indulgence granted by Craft Book Wholesalers, to the Company.

(Print Name)

(Print Name)

**Date:.....Signed by the said.....and .....**

Director (Signature) \_\_\_\_\_

Director (Signature) \_\_\_\_\_

**Office Use Only**

Date Ref Checked \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Credit Reference Association of Australia Credit Check \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

References supplied checked Supplier 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

Letter Of Acceptance Sent \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Notes:- \_\_\_\_\_

Web Account No. \_\_\_\_\_ Web Pin No. \_\_\_\_\_